

2019-2020



NEW HORIZON COLLEGE - KASTURINAGAR

Ref: NHCK/IQAC/2019-20/13

17th July 2019

Internal Quality Assurance Cell

CIRCULAR

It is hereby notified that the meeting of Internal Quality Assurance Cell is scheduled on 19th July 2019 (Friday) in Room No. D11 from 2:30 pm to 4:30 pm. All IQAC members are invited to attend the meeting. Please find the agenda attached herewith.

Kindly go through it and all concerned are requested to take necessary action in this regard.

IQAC Coordinator

Chairperson

Internal Quality Assurance Cell

Meeting Agenda

Date: 19th July 2019

Venue: D11

Time: 2:30 pm to 4:30 pm

Called by: IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

1. Approval of Agenda
2. Confirmation of Minutes of Meeting of the previous IQAC Meeting
3. Discussion on ICON 2019
4. PO, CO and PSO attainment
5. NAAC Progress - Criterion 6
6. Placement of students for the previous year



NEW HORIZON COLLEGE - KASTURINAGAR

Internal Quality Assurance Cell

Minutes of the Meeting




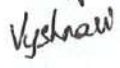
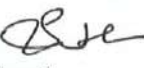




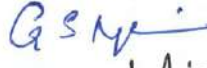
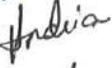


Date: 19th July 2019

A meeting of the IQAC was held in D11 on Friday, 19/07/2019 from 2:30 pm to 4:30 pm. The coordinator, Mrs. Sangeetha welcomed the members to the first meeting of the IQAC for the academic year 2019-2020.

1. **Approval of agenda :** Accepted
2. **Confirmation of Minutes of Meeting of the previous IQAC Meeting:** The Minutes of the previous IQAC meeting were read, accepted and approved by all the members.
3. **Discussion on ICON 2019:** The Chairperson assigned the roles and responsibilities for the ICON 2019 - multidisciplinary conference. Duties like theme development, brochure designing, invitation, publicity, venue arrangements, hospitality, registration, report writing, MC etc were allocated to the faculty members.
4. **PO, CO and PSO attainment:** It was resolved in the meeting to assess the CO, PO and PSO attainment process. The IQAC committee was assigned with the responsibility of assessing the attainment of PO - CO and PSOs in the established formats.
5. **NAAC Progress - Criterion 6 - Governance, Leadership and Management:** Ms. Prathima, the Criterion head submitted her files for review. The following changes to be implemented:
 - The Grievance Redressal Committee must include the representatives from the faculty members also in addition to the Management representatives. Hence the committee must be restructured. Mrs. Sunitha S, Head of the Department, Commerce is been newly appointed as a committee member.
 - The write-up for Q No. 6.5.1 must include all the initiatives that are taken by the IQAC for institutionalizing quality assurance strategies in the Institution.
6. **Placement of students for the Previous Year:** Totally 192 students were placed from all the Departments in companies like IPROCESS, MPHASIS,

TECHHEAD, HDFC, Usha Armour, OyeSpace, System Controls, Accenture and the like. The Chairperson was very happy to see the hike in the number of students placed in comparison with the previous years and appreciated the team in making it a success.

Members Present:

1. Dr. Vijaya Reddy - Chairperson 
2. CMA N Raveendranath Kaushik - External Member 
3. Dr. Sheelan Mishra - External Member 
4. Ms. Vyshnavi - External Member 
5. Mr. Santhosh - Alumni 
6. Mr. Naveen - Internal Member
7. Ms. Grace Aparna - Internal Member 
8. Ms. Sunitha - Internal Member 
9. Dr. Logeswari - Internal Member
10. Ms. Jyothi - Internal Member 
11. Ms. Kalpana V - Internal Member 
12. Ms. Nagalakshmi G.S - Internal Member 
13. Ms. Andria Ros Varghese - III Year BBA student 
14. Mr. Hrishikesh - III Year BCOM student 
15. Ms. Debadrita Purkayastha - III Year BCA student 
16. Ms. Sangeetha - IQAC Coordinator


IQAC Coordinator


Chairperson



NEW HORIZON COLLEGE - KASTURINAGAR

Ref: NHCK/IQAC/2019-20/14

16th October 2019

Internal Quality Assurance Cell

CIRCULAR

It is hereby notified that the meeting of Internal Quality Assurance Cell is scheduled on 17th October 2019 (Thursday) in Room No. D11 from 2:30 pm to 4:30 pm. All IQAC members are invited to attend the meeting. Please find the agenda attached herewith.

Kindly go through it and all concerned are requested to take necessary action in this regard.

IQAC Coordinator

Chairperson

Internal Quality Assurance Cell

Meeting Agenda

Date: 17th October 2019

Venue: D11

Time: 2:30 pm to 4:30 pm

Called by: IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

1. Approval of Agenda
2. Confirmation of Minutes of Meeting of the previous IQAC Meeting
3. Result Analysis of the previous semester
4. NAAC Progress - Criterion 1
5. Discussion on the events conducted by various committees



Internal Quality Assurance Cell

Minutes of the Meeting

Date: 17th October 2019

A meeting of the IQAC was held in D11 on Thursday, 17/10/2019 from 2:30 pm to 4:30 pm. The coordinator, Mrs. Sangeetha welcomed the members to the second meeting of the IQAC for the academic year 2019-2020.

1. **Approval of agenda :** Accepted
2. **Confirmation of Minutes of Meeting of the previous IQAC Meeting:** The Minutes of the previous IQAC meeting were read, accepted and approved by all the members. With reference to the resolution passed in the previous meeting, agenda discussion no. 4, where the faculty members must attend subject and skills related workshops/orientation, Ms. Sangeetha J attended "FACULTY DEVELOPMENT PROGRAM ON "APPROACHES TO THE NEW ENGLISH TEXTBOOK" VVN DEGREE COLLEGE on 10th August 2019.
3. **Result Analysis of the Previous Semester:** The University exam result of May/June 2019 stood at 83.72%. The overall pass% of the Institution for the academic year 2018-19 was 80.47% (Nov 2018 - 77.22% and May 2019 - 83.72%). The Chairperson appreciated that the pass % has crossed the set target of 77%. The increase from the last year to this year is 7.04% which is better as compared to the last year increase of 3.24%. Again it is significantly lesser than the first year hike of 11%. Hence it still needs improvement. The target for this academic year was set at 82%.
4. **NAAC Progress - Criterion 1 - Curricular Aspects:**
Ms. Sangeetha, the Criterion head for Criterion 1 - Curricular Aspects presented her file for the review of the committee. The following amendments were to be made:
 1. The analysis for all the Value Added Programs must be done separately for Attitude and Behavioral Development Program as it is offered to all the students As well as the Certificate Programs will be offered for the Global and




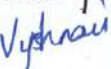
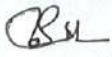




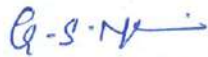



Professional Students. This was challenging to get the accurate % of the value added programs offered.

2. Year wise Feedback for the Value added programs that are available in table format must be graphically represented for all the 5 years.

3. To include case studies for experiential learning.

5. **Discussion on the events conducted by various committees:** The various committee coordinators submitted the report on the activities conducted through their respective committees during the year and also submitted the future plan of action for their committees.

Members Present:

1. Dr. Vijaya Reddy - Chairperson 
2. CMA N Raveendranath Kaushik - External Member 
3. Dr. Sheelan Mishra - External Member 
4. Ms. Vyshnavi - External Member 
5. Mr. Santhosh - Alumni 
6. Mr. Naveen - Internal Member 
7. Ms. Grace Aparna - Internal Member
8. Ms. Sunitha - Internal Member 
9. Dr. Logeswari - Internal Member
10. Ms. Jyothi - Internal Member 
11. Ms. Kalpana - Internal Member 
12. Ms. Nagalakshmi G.S - Internal Member 
13. Ms. Andria Ros Varghese - III Year BBA student 
14. Mr. Hrishikesh - III Year BCOM student 
15. Ms. Debadrita Purkayastha - III Year BCA student 
16. Ms. Sangeetha - IQAC Coordinator


IQAC Coordinator


Chairperson



NEW HORIZON COLLEGE - KASTURINAGAR

Ref: NHCK/IQAC/2019-20/15

4th March 2020

Internal Quality Assurance Cell

CIRCULAR

It is hereby notified that the meeting of Internal Quality Assurance Cell is scheduled on 5th March 2020 (Thursday) in Room No. D11 from 2:30 pm to 4:30 pm. All IQAC members are invited to attend the meeting. Please find the agenda attached herewith.

Kindly go through it and all concerned are requested to take necessary action in this regard.


IQAC Coordinator


Chairperson

Internal Quality Assurance Cell

Meeting Agenda

Date: 5th March 2020

Venue: D11

Time: 2:30 pm to 4:30 pm

Called by: IQAC Coordinator

Attendees: IQAC Committee Members

Agenda:

1. Approval of Agenda
2. Confirmation of Minutes of Meeting of the previous IQAC Meeting
3. Result analysis of the previous semester
4. Academic planning for the next academic year
5. Feedback analysis of various events conducted for the previous years
6. Review of progress in NPTEL/MOOC registrations
7. NAAC Progress - Criterion 7
8. Suggestions by external members



NEW HORIZON COLLEGE - KASTURINAGAR

Internal Quality Assurance Cell

Minutes of the Meeting




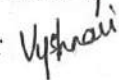





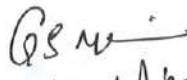


Date: 5th March 2020

A meeting of the IQAC was held in Room No. D11 on Thursday, 05/03/2020 from 2:30 pm to 4:30 pm. The coordinator, Mrs. Sangeetha welcomed the members to the third meeting of the IQAC for the academic year 2019-2020

1. **Approval of agenda :** Accepted
2. **Confirmation of Minutes of Meeting of the previous IQAC Meeting:** The Minutes of the previous IQAC meeting were read, accepted and approved by all the members.
3. **Result analysis of the previous semester:** The pass % of November/December 2019 University exam was 80.95%. Again there is an increase from the Nov/Dec 2018 exam where the pass% was only 77.22%. However, the target of 82% for the academic year must be kept in mind and hence the result for the next semester cannot be anything less than 85%. The remedial classes must be strictly monitored and the attendance defaulters must be dealt sternly.
4. **Academic Planning for the next academic year:** The Chairperson, the IQAC Team and the Heads of the Departments drafted the calendar of events for the year with due consideration to the University calendar of events. The dates for various events like orientation programs, internal examinations and improvement tests were scheduled. Various activities to be conducted for the year like seminars, conferences, workshops, industrial visits and extension activities were also drafted.
5. **Feedback analysis conducted for the previous year:** The IQAC coordinator presented a detailed analysis of the feedback of all the events conducted for the previous year to the Chairperson and the Team Members. The chairperson suggested a few corrective measures for a few events based on the feedback analysis presented and informed that the future events must be planned and organized based on these suggestions.

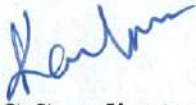
6. **Review of progress in NPTEL and MOOC Registrations:** The registration by students and faculty members for NPTEL/MOOC Courses were reviewed by committee. The Chairperson was happy to see a reasonable improvement in the number of registrations by the students. She also advised the Heads of the Departments to constantly encourage the students for more registrations and make them aware of the benefits of these courses.
7. **NAAC Progress - Criterion 7:** After reviewing the file submitted by the Criterion Head, Ms. Divya Baliga, it was suggested that although the NAAC asks the description for two best practices, it is recommended to few more Best Practice followed by the Institution. Ms. Divya to include the same and submit to the Committee.
 - The write-up for 7.3 - Institutional Distinctiveness to be re-framed highlighting the contribution of the Institution towards holistic and professional development of the students.
8. **Suggestion by external members:** Mr. Santhosh suggested that in order to encourage more students to register for these short term courses, it would be highly recommended to award a portion of internal marks for registering and completing one course in a semester. This suggestion was wholeheartedly approved by all the members and the Chairperson asked the Heads of the Departments to implement the same.

Members Present:

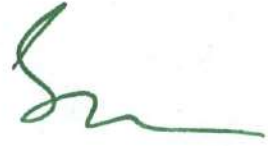
1. Dr. Vijaya Reddy - Chairperson 
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14. Ms. Debadrita Purkayastha.- III Year BCA student

15. Ms. Sangeetha - IQAC Coordinator



IQAC Coordinator



Chairperson